



ARL STATISTICS FACILITIES INVENTORY 2012-2014 WORKSHEET

Report on this survey data for all libraries, including Law and Health Sciences, if applicable. Please read all instructions carefully before you answer the questionnaire. Make sure your responses are as complete and accurate as possible. Use the footnotes to expand upon or clarify your responses.

If the appropriate answer is zero or none, use 0. **If an exact figure is unavailable, please provide an estimate.** The Primary Contact should carefully review the totals for each question; and if they are not representative of the overall institution, the Primary Contact can mark the question NA/UA at the 'Stage 3: Review' screen.

1. Total number of user seats - all library facilities. This is the total number of seats available to users in all your library facilities. Include here any seats that students have access to even if only for part of the day. Include spaces that students have access to such as labs, cafes, classrooms, and auditoriums. Some of these spaces may be managed by other units on campus but include them if they are part of the library space. Exclude administrative seats to which students do not have any access.

Total number of user seats - all library facilities. (1) _____

2. Net assignable square footage (total). What is the net assignable square footage of all library areas broken down by the categories below? Please provide an estimate if you are unsure of the exact size, and provide footnotes for any parts that are not possible to report. Question 2 is the sum of 2a+2b+2c+2d.

Net assignable square footage (total). (2a + 2b + 2c + 2d) (2) _____

2a. Seating/Study areas (open study areas, commons, cafes, etc.) (2a) _____

2b. Classrooms/large meeting spaces (includes labs, auditoriums) (2b) _____

2c. Collections (include high density, on campus and off campus shelving; for shared shelving, report only your Library's portion) (2c) _____

2d. All other (such as central and departmental administrative space and areas not directly related to libraries such as museums).
Feel free to provide additional information on these spaces in the footnotes for this question. (2d) _____

3. Total gate count. What was the total gate count for all library facilities during FY 2013-14? Include annexes and other such facilities if they provide public access.

Total gate count (FY 2013-14). (3) _____



4. What is the trend for the total number of physical locations of library/archival spaces at your institution? In your footnotes for this question, please specify the number of physical locations (not departmental units) and provide additional details as needed. Please indicate whether your library includes a Law or Health Sciences Library in the total number of physical locations. For this purpose, multiple units within one building count as one location whereas one unit spread over three buildings counts as three.

Trend for the total number of physical locations.

(4) staying about the same
 increasing
 decreasing

5. Total funds spent for renovation or construction projects. If you completed renovation or construction projects during the past three years, enter the total cost below and provide a brief description of the project in the footnotes for this question.

Total funds spent for renovation or construction projects.
(during the past 3 years: FY2011-12 through FY2013-14).

(5) _____

6. Do you predict that your facilities renovation/construction expenditures will

stay about the same
 increase
 decrease

Please tell us why in the footnotes for this question.



ASSOCIATION OF RESEARCH LIBRARIES

Please provide 2 to 3 pictures/images from your library. **We would like images that demonstrate new and effective ways of using library spaces as a way of enhancing learning, teaching and research.** If these images are not posted on Flickr already, ARL may post these images on the ARL Flickr account. We would like the images in PNG or JPG formats (recommended minimum resolution is 72 dpi; preferred resolution is 200-300 dpi; dimensions are 1024 x 768 pixels. The smaller number can vary depending on the camera's aspect ratio, but the larger number should be 1024 as this would allow ARL to use such images on the ARL homepage).

Please supply the following information, if available, for each picture:

Image #1: URL or Filename: _____

7.a Brief description of the object in image 1: _____

7.b Brief description of the location of the room/building in image 1: _____

7.c Date image 1 photographed (MM/DD/YYYY): _____

7.d Image credit for image 1 (individual and/or institution) if available: _____

Image #2: URL or Filename: _____

8.a Brief description of the object in image 2: _____

8.b Brief description of the location of the room/building in image 2: _____

8.c Date image 2 photographed (MM/DD/YYYY): _____

8.d Image credit for image 2 (individual and/or institution) if available: _____

Image #3: URL or Filename: _____

9.a Brief description of the object in image 3: _____

9.b Brief description of the location of the room/building in image 3: _____

9.c Date image 3 photographed (MM/DD/YYYY): _____

9.d Image credit for image 3 (individual and/or institution) if available: _____

FOOTNOTES:

10. Please provide any additional information on facilities that would be useful for other libraries to know (Documents (upload), URLs, etc.).

Additional Information:



Footnotes, cont'd.

- 11. Last but not least, please share your thoughts and comments on the facilities inventory.**

Comments: