INSTRUCTIONS FOR SUBMITTING ARL SALARY SURVEY DATA ONLINE
for ARL Nonuniversity Libraries

Go to www.arlstatistics.org to fill out Part I and to upload the CSV file for Part II.

NOTE: The Web interface allows you to return and edit your information before it is submitted.

Step 1 of 3: Login at www.arlstatistics.org

Step 2 of 3: Fill out Part I & upload the CSV data file for each survey. (See screenshots below.)

- Be sure to have the electronic copy of your completed salary survey CSV file handy as you will be submitting this file via www.arlstatistics.org. To access your branch-level surveys, click the links on the left-hand side of the screen or the hyperlinks shown below.
Next, fill out Part 1 (#1 below), upload your CSV data file (#2 below), and save your work (#3 below):

Salary Survey 2020 (Non-Uni) - Association of Research Libraries (Test Surveys): All Other Branch Libraries (Including Main)
You can edit this survey.

Instructions for the Salary Survey are in a comprehensive document that can be downloaded at http://www.arlstatistics.org/about/Mailings/ss_2020. Please read the instructions carefully and completely before collecting the data in the Excel spreadsheet and submitting it via this Web form. If you have any questions about this process, please contact the ARL Research and Analytics Program office at 202-296-2296 or e-mail stats@arl.org.

Step 3 of 3: Once you are finished entering data, click “Data Entry Complete” at the bottom the survey.

After you have clicked “Data Entry Complete”, the system will automatically take you to the Survey Dashboard. You will know you are finished when you see that all of your surveys are in “Review” status. ARL Staff will complete the remainder of the submission steps.

Please submit online at http://arlstatistics.org by April 15, 2021.
For assistance, e-mail: stats@arl.org Tel: 202-296-2296
http://www.arlstatistics.org/About/Mailings/ss_2020