

ARL Statistics 2016–2017 Worksheet

This worksheet is designed to help you plan your submission for the 2016–2017 ARL Statistics. Instructions are available online at http://www.arlstatistics.org/About/Mailings/stats_2016-17. The figures on this worksheet should be similar to those in the “Summary” page of your web form, except in cases where data are unavailable. **If an exact figure is unavailable, leave it blank.** The Primary Contact should carefully review the totals for each question; and if they are not representative of the overall institution, the Primary Contact can mark the question NA/UA at the publication level screen. **Please submit online at <http://arlstatistics.org> by November 30, 2017.**

Reporting Institution _____ Date Returned to ARL _____

Report Prepared by (name) _____

Title _____

Email address _____ Phone number _____

Contact person (if different) _____

Title _____

E-mail address _____ Phone number _____

COLLECTIONS

1. Titles held June 30, 2017 (all formats) (1)_____
2. Volumes held June 30, 2017 (print plus electronic) (2)_____
3. Basis of print volume count is (3) ____ Physical
____ Bibliographic
4. Electronic books (included in question 2) (4)_____
5. Are the below figures reported in Canadian dollars? (5) ____ Yes ____ No

EXPENDITURES

6. Total Library Expenditures (exclude fringe benefits) (7 + 8 + 9) (6)_____
7. Total Library Materials Expenditures (7a + 7b + 7c) (7)_____
 - 7a. One-time resource purchases (7a)_____
 - 7b. Ongoing resource purchases (e.g. subscriptions, annual license fees) (7b)_____
 - 7c. Collection support (7c)_____
8. Total Salaries and Wages (8a + 8b + 8c)

(Exclude fringe benefits; **Report fringe benefits in question 10**)

8a. Professional staff (exclude fringe benefits)

8b. Support staff (exclude fringe benefits)

8c. Student assistants (exclude fringe benefits)

9. Other operating expenditures

FRINGE BENEFITS (Provide a detailed footnote on what this includes)

10. Fringe benefits

11. Official designated percent

EXPENDITURES FROM EXTERNAL SOURCES

12. Consortia/Networks/Bibliographic Utilities Expenditures
from External Sources

PERSONNEL (Round figures to nearest whole number)

13. Total Staff FTE (*13a + 13b + 13c*)

13a. Professional staff, FTE

13b. Support staff, FTE

13c. Student assistants, FTE

INSTRUCTION

14. Number of library presentations to groups

14a. Is the library presentations figure based on sampling?

15. Number of total participants in group presentations reported
in line 14

15a. Is the total participants in group presentations figure based on sampling?

REFERENCE

16. Number of reference transactions

16a. Is the reference transactions figure based on sampling?

CIRCULATION

17. Number of initial circulations (excluding reserves)

USE OF ELECTRONIC RESOURCES (following COUNTER definitions)

18. Number of successful full-text article requests (journals) (18)_____

19. Number of regular searches (databases) (19)_____

20. Number of federated searches (databases) (20)_____

INTERLIBRARY LOANS

21. Total number of filled requests provided to other libraries (21)_____

22. Total number of filled requests received from other libraries or providers (22)_____

ANNUAL GATE COUNT

23. Annual gate count (23)_____

DOCTOR'S DEGREES AND FACULTY

24. Number of Doctor's Degrees awarded in FY2016–2017 (24)_____

25. Number of fields in which Doctor's Degrees can be awarded (25)_____

26. Number of full-time instructional faculty in FY2016–2017 (26)_____

ENROLLMENT—FALL 2016

27. Full-time students, undergraduate and graduate (27)_____

28. Part-time students, undergraduate and graduate (28)_____

29. Full-time graduate students (29)_____

30. Part-time graduate students (30)_____

FOOTNOTES

NOTE: Any large shifts in reported data compared to last year should be explained with a footnote.

Please submit online at <http://arlstatistics.org> by November 30, 2017.

For assistance, e-mail: stats@arl.org Tel: 202-296-2296 Fax: 202-872-0884
http://www.arlstatistics.org/About/Mailings/stats_2016-17